



Phone- 291-2616929

State Institute Of Hotel Management
Govt. Polytechnic Campus, Jodhpur Rajasthan
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Application Form for Admission to "Student Residence"

1. Name: _____
 2. Father's Name: _____
Telephone (with STD code) Residence _____ (M) _____
 3. Mother's Name: _____ Occupation: _____
Telephone (with STD code) Residence _____ (M) _____
 4. Home Address: _____

 5. Postal Address of Father /Mother(if different from the above): _____

 6. E-mail address of Father _____ Mother _____
 7. Name of Local Guardian: (if any) _____ Occupation: _____
Telephone: Residence _____ Office _____
- Relationship: _____
8. a) whether "Late Night" is to be allowed or not with local guardian: Allowed / Not Allowed
b) Whether "Night Out" is to be allowed or not with local guardian: Allowed / Not Allowed
 9. a) Any specific medical condition or history that the College should be aware of (attach additional sheet if necessary):
b) Blood Group: _____
 10. Name of any relative among faculty or current student and relationship: _____

Paste Recent
Coloured
Passport size
Photograph

11. DECLARATION:

The information given above is correct. It is clearly understood that admission to hostel will be cancelled, if at any stage it is found that any of particulars given above are factually incorrect or misleading. I have read the rules of the Hostel on the Website of the Institute and do declare that I shall abide by the same and shall submit to the College in all respects.

We understand that fee once paid is not refundable under any circumstances and we undertake to fully abide by this rule.

Signature of Applicant

Signature of Father / Mother

Name in Block Letters:

Date:

UNDERTAKING BY PARENTS / LOCAL GUARDIANS

I/ We have read "THE RESIDENCE" Rules & Regulations laid down by The Institute of Hotel Management Catering Technology & Applied Nutrition, Jodhpur, and I/ We undertake that my/our son/daughter/ward shall maintain good conduct and confirm to all the rules and regulations as may be enforce in **THE RESIDENCE** from time to time. I / We also undertake that in the event of any deviation or violation my/our son/daughter/ward is liable to any disciplinary action as may be decided by the Principal.

Local Guardian will be in touch with the teachers and warden for attendance & progress of the ward, at least once every month. Students having less than 90% attendance shall forfeit their residence rights.

I / We understand that lady hostel residents shall be permitted to avail night-outs only written request from the Local Guardian. I /We understand that residents of the Hostels' are not permitted to move out of the campus after 8.00 pm.

In case of prolonged illness the Local Guardian shall be responsible to take care of the ward and withdraw him/her temporarily from the hostel.

In case of any disciplinary action by warden against any hostler, the local guardian shall be responsible for withdraw the ward immediately on being informed by the warden.

Signature of Local Guardian

Signature of Parent/ Guardian

UNDERTAKING BY HOSTLER

As a hostler, I undertake that I shall not damage the property of the Hostel or deface the walls of the room or public areas. I have noted that ragging is an offence and in case of indulgence in such crime, I am liable to any action under the law of the land and as per the rules of the Hostel, I will be expelled from the Hostel. I undertake that I shall not keep any motorbike/scooter/car in the premises during the course of my studies as a hostler except for assignments duly authorized by the Principal.

Signature of Applicant

Counter Signature of Parent / Guardian

Date :

RECOMMENDATION OF HOSTEL WARDEN

Remarks : _____

Allotted room no. _____

Signature of Hostel Warden

Approval of Principal/HOD

FOR OFFICE USE

The residence fee amounting to Rupees _____, (In words _____
_____) received vide Receipt No. _____ Dated _____

Date

RULES FOR HOSTEL RESIDENTS

The resident of the boys/girls hostel are required to maintain the following rules and regulations while they are living in the hostel:

1. Hostlers are required to maintain the hostel timings as per following :
 - a) Hostel gate will be open at 6AM in the morning and will close at 9.30PM for Boys and 9.00 PM for girls.
 - b) Before going to the respective hostels each hostlers is required to make The attendance in the attendance registers available at Security Gate.
 - c) The Discipline Proctor will sign the attendance register.
 - d) Respective wardens will sign the attendance register.
2. RAGGING in the hostel is strictly prohibited and any matter reported , the name of the concerning student will be struck off from the roll of the Institute.
3. Late night permission will be granted on specific reasons as per following:
For girls up to 9.30 PM and for boys upto 10.00 PM. Late night will be granted on written request duly signed by the respective wardens only once in a month.
4. Discipline Proctor will be responsible for any occurrence of RAGGING in the Hostel; he is advised to report the matter immediately to the respective wardens.
5. Night out permission will be allowed once in a month on written request with due permission of wardens and due consent of the parents.
6. All the hostlers are advised to give the name and address of the local guardian to the respective wardens along with telephone nos. **Hostlers are also advised not to carry costly items such as ornaments and not to keep cash in the room.**
7. The hostel for the next higher class will be allotted on the basis of performance in their preceding exams.
8. Each hostler is required to maintain 75% attendance in theory and practical classes. In case of shortage of attendance, the hostel facility will be withdrawn.
9. All the hostlers are strictly advised not to entertain any day scholar in the Rooms/Hostel Premises at any time, if matter reported, the hostel facility will be withdrawn.
10. Any loss of valuable items, Institute will not be responsible.
11. If case of emergency or sickness, hostlers are advised to report to the respective Wardens Immediately.
12. The doctor facility is available in the Institute on every Wednesday from 3.30 to 4.30 PM.
13. Smoking / Gambling is strictly prohibited in the hostel.
14. The consumption liquor is strictly prohibited in the hostel, if anybody found, drunk He/she will be rusticated from the Hostel.
15. Hostlers are also advised to avoid taking drugs etc. in the hostel , if any matter reported , he/she will be expelled from the Hostel
16. Hostlers are advised to maintain the hostel property in a good form and damages occurred deliberately a fine of Rs. 500/- each from the reported hostlers will be charged and concerning hostler will be bound to replace/repair the items damaged or cost of breakage.
17. Hostlers are advised to maintain their room clean, if anybody's room found dirty a fine of Rs. 200/- will be charged.
18. Hostlers are required to go to bed for sleep latest by 11.30 PM, if any light are found on after 11.30PM the respective hostler will be fined Rs. 200/-. However during examinations the students are permitted to use the light at late night.
19. The Music system in the Hostel is not allowed, if anybody found using, the same will be seized and will not be given back to the students.
20. Use of electrical iron, heater and any electrical Gazette is not permitted in the Hostel.
21. Cooking in any part of the hostel is strictly prohibited.

22. The mess is being run on co-operative basis and the mess charges are required to be deposited well in time.
23. Hostlers are required to take their breakfast/lunch/dinner in the hostel mess only. Breakfast 8.00 to 8.30 AM, lunch 1.00 PM to 1.30 Pm. (Saturday, Sunday & Holiday) Dinner 8.00 PM to 8.30 PM.
24. The consumption of the food in the hostel room is strictly prohibited.
25. While leaving the hostel on completion of their studies, hostlers are required to handover their room to the Maintenance Foreman and obtain No Dues Certificate. The amount of any damages will be recovered from their hostel caution money.
26. Hostlers are also advised to switch off the light/fan when it is not in use.
27. The complaint pertaining to the electric and water reported to the Maintenance Proctor, Maintenance Proctor will immediately report to the Maintenance Foreman for the immediate rectification.
28. In case of any scuffle the students involved will be asked to vacate the hostel.
29. Hostler Identity Card will be issued by the Authority and as and when asked by the Security Staff, hostlers are advised to show them their Identity Card.
30. The hostler is required to be vacate the hostel in case of any law and order Situation arises in the city and District Magistrate issue orders for it. At this stage hostlers are required to manage their stay on their own.
31. The violation of rules, no excuse shall be entertained at the level of Hostel Warden. Concern Hostler will be asked to vacate the hostel immediately.

UNDERTAKING

I, ----- student of -----year is hereby declare that I will abide the above mentioned rules and regulations while in my stay in the hostel.

Signature