



STATE INSTITUTE OF HOTEL MANAGEMENT
Govt. Polytechnic Campus,
New Pali Road, Jodhpur Rajasthan

Visit us at : www.ihmjodhpur.com, e-mail : sihmjodhpur@rediffmail.com

APPLICATION FORM FOR REFUND OF CAUTION MONEY DEPOSIT
(INSTITUTE / HOSTEL)

NOTE: PLEASE FILL THE FORM IN BLOCK LETTERS.

| | |
|--|----------------------|
| NAME : | NCHMCT ROLL NO. : |
| ADDRESS FOR CORRESPONDENCE: | |
| PIN CODE | MOBILE NO |
| <input type="text"/> | <input type="text"/> |
| COURSE: B.Sc. (H&HA) / DP in Food Production / F&B Service / Front Office / Bakery & Confectionary [Please tick (√) as applicable] | |
| ACADEMIC YEAR: | |

BANK ACCOUNT DETAILS (PLEASE GIVE YOUR BANK DETAILS ONLY):

| | |
|---------------------|--|
| BENEFICIARY NAME: | |
| BANK ACCOUNT NUMBER | |
| BANK NAME: | |
| IFSC CODE: | |

INSTRUCTIONS TO CLAIM REFUND OF DEPOSITS

1. The library books must be submitted before applying for refund of caution money.
2. In case of any damages/loss in the Institute/Hostel the amount of penalty will also be deducted from the deposit
3. Payment will be released by NEFT/RTGS/Cheque Only.
4. In case the payment is released through cheque, the postal charges will also be deducted from the deposit.
5. If the cheque is prepared in favour of the concern student and as per the RBI guidelines the validity of cheque is only for three months. If cheque is not submitted in the bank by the student with in the time frame, new cheque will not be issued by the Institute.

DATE: _____

SIGNATURE OF STUDENT: _____

FOR OFFICE USE ONLY

| Deposited Caution Money | Sr. No. of register | Receipt No. | Dated | Amount | Deduction | Net payable |
|-------------------------|---------------------|-------------|-------|--------|-----------|-------------|
| INSTITUTE | | | | | | |
| HOSTEL | | | | | | |
| TOTAL | | | | | | |

PREPARED BY _____

CHECKED BY _____